

## Job Description

	<b><u>Chief Supply Chain Management Officer (CSCMO)</u></b>
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### Part-I Position Details

<b>Level / Pay Scale</b>	C-Level / SEP-II	<b>Department &amp; Location</b>	Supply Chain / HO - Sukkur
<b>Reports to</b>	CEO SEPCO	<b>Supervises</b>	Manager (MM) Manager (Procurement)

### Purpose

The Chief Supply Chain Management Officer (CSCMO) is a senior executive responsible for leading and overseeing all aspects of the organization's supply chain functions. The CSCMO develops and executes supply chain strategies to optimize efficiency, reduce costs, and enhance operational performance across the entire supply chain, from sourcing and procurement to production, logistics, and distribution. The CSCMO plays a critical role in driving supply chain innovation, resilience, and sustainability to support the organization's strategic objectives.

### Responsibilities

- Develop SEPCO supply chain strategy based on organizational vision, strategic goals and direction from CEO and Board Committees;
- Manage procurement team to perform their duties as per PPRA rules and SEPCO procurement practices and agreed goals
- Identify opportunities to improve supply chain efficiency, agility, and responsiveness to meet changing market demands and customer needs.
- Lead strategic planning initiatives to optimize sourcing, procurement, manufacturing, inventory management, and distribution processes.
- Develop sourcing strategies and supplier relationships to ensure a reliable and cost-effective supply of raw materials, components, and finished goods.
- Implement procurement best practices, including vendor selection, negotiation, contracting, and supplier performance management.
- Monitor market trends, supplier performance, and geopolitical risks to mitigate supply chain disruptions and ensure continuity of supply.
- Develop logistics strategies and distribution networks to optimize transportation, warehousing, and inventory management.
- Identify, assess, and mitigate supply chain risks, including supplier disruptions, geopolitical instability, natural disasters, and market volatility.
- Develop contingency plans, business continuity strategies, and risk mitigation measures to ensure resilience and continuity of supply chain operations.

- Establish supply chain sustainability initiatives to promote ethical sourcing, environmental stewardship, and social responsibility throughout the supply chain.
- Implement supply chain analytics tools and metrics to measure performance, identify trends, and drive data-driven decision-making.
- Monitor key performance indicators (KPIs) such as on-time delivery, inventory turnover, fill rates, and supply chain costs to assess performance and identify areas for improvement.
- Ensure effective utilization of the ERP system of SEPCO for optimal supply chain execution
- Build and maintain strong relationships with key suppliers and strategic partners to collaborate on innovation, cost reduction, and value creation initiatives.
- Negotiate contracts, service level agreements (SLAs), and pricing terms to optimize value and mitigate risks in supplier relationships.

### **Key Performance Indicators**

- Completion of all assigned targets in the specified time.
- Developing and retaining people.
- Compliance to all procurement policies and procedures.
- Developing SEPCO supply chain systems and practices.
- Standardization of procurement processes across SEPCO.

### **Knowledge & Skills**

- Leadership
- Planning and Organizing
- Teamwork and Collaboration
- Decision Making and Problem Solving
- Relationship Management
- Broad knowledge of Business Processes
- Thorough knowledge of PPRA Rules and procurement practices in the electricity distribution sector
- In-depth knowledge of Market / industry trends from procurement perspective
- In-depth Knowledge of supply chain strategy development
- Knowledge of Project Management